

# TRAINING

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# TRAINING

## TRAINING STANDARDS

### REQUIREMENTS

#### TECHNICAL STANDARDS

The Association shall establish technical standards for the activities listed in this manual.

The standards shall:

1. Be relevant and not conflict with any of the CAR.
2. Take into account all requirements under CAR.
3. Provide an acceptable level of safety.
4. Be administered to ensure that the standards remain current and valid for their intended use and are reviewed on a regular basis.

#### COMPETENCY ASSESSMENT PROCEDURES

The Association shall establish procedures for assessing the knowledge and skills of members requiring authorisation. This procedure shall include, where applicable:

1. Guidelines for examiners.
2. The establishment of a pool of questions based on the syllabus, for each type of authorisation.
3. Security of the pool of questions.
4. A system for moderation of examination questions.
5. A marking system for written, oral and practical exams.
6. A system for recommending issues of authorisations.
7. A system for recounts and re-examination.

#### AUTHORISATION

The Association shall establish procedures for the authorisation of members performing activities listed in this manual. The procedure shall ensure that:

1. The member is a bona fide member of the Association.
2. The member meets all other relevant prescribed standards established by the Association for the authorisation of that member.
3. The member demonstrates their competency to the organisation.
4. The member's competence is reviewed on a regular basis.

## PROCEDURE FOR CONDUCTING PILOT ASSESSMENTS PILOTS

The NZHGPA approves the Administrator for the purposes of assessing hour and flight number requirements.

To reactivate the privileges of their ratings, where the currency requirements are not met, the pilot must demonstrate to, and satisfy a person approved by the Association that they have retained the required skills as outlined in the relevant rating form.

The NZHGPA approves PG3 and Advanced rated pilots for the purpose of carrying out inflight assessments of a pilots skills.

### TANDEM AND INSTRUCTOR

Pilots may request to be assessed for NZHGPA instructor and commercial tandem pilot ratings in the following circumstances:

1. Foreign instructor or commercial tandem pilots applying for foreign rating equivalency.
2. NZHGPA instructor or commercial tandem pilot rated pilots that have not attended an instructor or tandem pilot seminar within the required time period.

### VALIDITY

Pilots assessed for NZHGPA instructor and commercial tandem pilot ratings will be required to attend a NZHGPA instructor or tandem pilot seminar within one year of the assessment being completed.

### ASSESSMENT PROCEDURE

1. Applicant contacts PG or HG training manager requesting assessment.
2. PG or HG training manager appoints an assessor and informs applicant.
3. Applicant arranges time and place with assessor for assessment to take place.
4. Applicant forwards assessment fee to NZHGPA Administrator.
5. Assessment carried out to verify the requirements of the following documents;
  1. OPMF44 – Paraglider Passenger 2 Assessment
  2. OPMF45 – Paraglider Instructor Assessment
  3. OPMF46 – HG Tandem Professional Assessment
  4. OPMF48 – HG Instructor Assessment
6. On completing the assessment the assessor will inform the training manager of the results of the assessment in writing/email. In addition:
  - If the assessment is successful the assessor will:
    - Forward all documents listed in the document checklist to the NZHGPA Administrator for processing.
  - If the assessment is unsuccessful the assessor will:
    - Inform the applicant's employer and/or the applicant.

### FEES FOR ASSESSMENTS

All current NZHGPA fees can be found on the NZHGPA web site <http://www.nzhgpa.org.nz>

### NOTES:

1. Employers or their employees may not assess potential employees.
2. Where the applicant has previously held a NZHGPA rating, items on the assessment forms marked with \* are not required.

## PROCEDURES

### GENERAL

The requirements in CAR Parts 91/106/149 for the technical standards of hang glider and paraglider pilots are prescribed by the Director. Hang glider and paraglider pilots shall comply with the standards, limitations and procedures of this manual. All flight training (instruction) of student pilots is to be conducted under the supervision of an authorised Instructor. All flight training should be conducted in accordance with the procedures outlined in this manual and the Hang Gliding and Paragliding Training Manuals.

### FOREIGN RATING EQUIVALENCY

Foreign pilot qualifications are recognised from the following countries when the holder speaks fluent English: Australia, USA, Canada, Britain, Sweden, Germany, Switzerland, France; or where any other English-speaking pilot can produce an IPPI (International Pilot Proficiency Identification), Parapro, or Safepro rating.

Applications which do not qualify under the above may be referred to either the HG or PG training managers for validation of their flying standards (OPMs must be submitted in English).

Qualifying pilots may be issued the equivalent NZHGPA pilot rating upon successfully passing the NZHGPA VFR exam [OPMF33](#). Instructor and commercial tandem ratings will only be issued to full pilot members of the NZHGPA, upon presenting a current First Aid certificate, and passing an assessment by an NZHGPA appointed assessor.

## PROCEDURE FOR CONDUCTING AND MARKING EXAMS

### ALLOWABLE EXAMINERS

Exams shall be conducted under the auspices of a suitably qualified examiner rated in the relevant discipline (i.e. HG / PG). Qualifications for conducting exams are detailed in the table below.

<i>Exam for</i>	<i>Examiner</i>
Beginner, Novice, Intermediate, Advanced, PG1, PG2, PG3, PP1.	Instructor of the relevant discipline.
Tandem Recreational, Tandem Professional	Tandem Professional
PP2	PP2
Tow	Tow Certified Instructor
VFR	Instructor of either discipline

### EXAM PROCEDURE

The examiner shall supply questionnaires to all candidates and stipulate the conditions under which they must be answered.

Upon completion of the questionnaire the examiner shall mark the candidates answers. The examiner may require the candidate to be present during this time for oral questioning to confirm that the level of understanding demonstrated by the candidate is of a level required for safe operation under the privileges of the rating.

If a pass mark is achieved (according to the requirements stipulated on the rating form) the examiner shall note this on the candidate's paper and sign it to indicate the exam was conducted under suitable conditions.

A marked and signed copy of the candidate's answers is to be sent to the administrator along with a correctly completed and current rating form in order that the examined rating can be issued

# CODE OF PRACTICE - HANG GLIDING

## PURPOSE

This code of practice provides the minimum safety and quality standards required, to be adhered to by any person when training any other person to fly a hang glider in New Zealand.

## SCOPE OF CODE OF PRACTICE

This code of practice covers all hang gliding training operations conducted under the jurisdiction of the New Zealand Hang Gliding and Paragliding Association Inc.

This code of practice sets out the minimum safety standards to be used when conducting hang gliding training operations; the instructor is free to run a training operation to a higher safety standard.

This code of practice focuses only on the safety requirements of hang gliding instruction. It is independent of any specific training methodologies or instructional techniques.

## OBJECTIVES

1. To ensure that all NZHGPA-authorized hang gliding training is carried out at the highest safety level achievable.
2. To encourage greater participation in the sport of hang gliding.
3. To support and encourage instructors in their training activities.

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**I Persons Allowed to Instruct:**

Any person instructing or supervising another person while they are learning to fly a hang glider must hold a valid and current NZHGPA Instructors Rating or Assistant Instructors Rating, this includes a valid first aid certificate. They must also be a current Pilot member of the NZHGPA.

**Instructors Rating Requirements:**

*Refer to NZHGPA OPM Part 1, Section 5, Training P15*

**Assistant Instructor Rating Requirements:**

*Refer to NZHGPA OPM Part 1, Section 5, Training P14*

**NOTE:** *Assistant Instructors may only instruct under the direct supervision of an Instructor.*

**Recognised First Aid Certificates:** - See OPS P2 – First Aid Qualifications.

Any Instructor from an overseas organisation may submit proof of their ratings and experience to the NZHGPA Administrator. The Administrator will forward this on to the NZHGPA Executive where it will be evaluated and if appropriate, then be referred back for issuing of a New Zealand rating.

All Instructors must have a good command of the English language.

*Refer to NZHGPA OPM Part 1, Section 5, Training P2*

Every Instructor undertaking training of students should be in a fit and healthy state and shall not be under the influence of drugs or alcohol.

**II Persons Allowed To Be Trained**

Any person being trained to fly a hang glider in New Zealand must:

- Be either a student member or a full member of the NZHGPA and
- Be at least 16 years old, unless with signed approval of parent or guardian, and
- Be reasonably physically fit and healthy (As a minimum you must be medically fit enough to hold a N.Z. drivers licence and not suffer from any of the medical complaints indicated on the NZHGPA medical declaration.), and
- Not be under the influence of drugs or alcohol.

**III Safety Equipment To Be Used**

The minimum safety equipment to be worn by the student is:

- A suitable helmet in good condition (See OPS P12).
- Sturdy footwear.

Safety equipment that shall be used or available on the training site:

- A fully stocked and comprehensive First Aid Kit must be available during each training session.
- Some reliable form of electronic communication to call for help in an emergency. In most circumstances this will be a cell phone.
- Windssocks or streamers.

Other safety equipment that should be used when appropriate:

- Radios (Useful when used correctly in some circumstances).
- Cellular phone ( If there is reception available on-site ).
- Knee & elbow protection (for rocky terrain).
- Wind speed meter.

#### IV **Flying Equipment To Be Used**

- Any glider used for training shall be of a type approved for training use by the NZHGPA and be used within the limitations of any restrictions imposed on that type of glider under *NZHGPA OPM Part 1, Section 6, Maintenance P3 (Outdated Hang Glider use restrictions)*.
- Instructors must ensure that any glider used is suitable for the student's level of competence and physical stature.
- Any glider used for training shall be in an airworthy condition.
- Any glider used for training should have wheels fitted to the base-bar.
- Any harness used for training shall be specifically designed for hang gliding and be easy to use; apron type harnesses are the most suitable.
- Any harness used for training shall be in airworthy condition.
- All karabiners used for training shall be lockable and of at least 2000kg breaking strength.

#### V **Suitable Training Sites**

Although it can be hard to find an ideal training slope, the following must be taken into consideration before using any training site.

- Each training site must be surveyed and flown by the instructor and every potential hazard should be identified and assessed.
- The training site shall be suitable for the level of training being undertaken and for the competence level of the student.
- The training site should be free of dangerous obstacles on the ground. E.g. large rocks, tree stumps, fences.
- The training site should be free of large obstacles upwind from it that may cause significant turbulence.
- The training site should be free of nearby hazards such as power lines, bodies of water or roads that could be accidentally reached by a student flying out of control.
- Any possible hazards that are present shall be pointed out to the students before training commences.
- Any relevant air space authorization and landowner's approval must be obtained.

#### VI **Suitable Weather Conditions For Training**

- Weather conditions must be assessed before training begins each day, and also during the day if conditions change.
- The instructor must determine if the flying conditions are appropriate for the student's abilities and experience.
- The instructor must interpret the flying conditions and brief the student accordingly.
- Training should be stopped if the instructor finds the conditions become dangerous for students and their individual level of competence. Special consideration has to be given to potential wind turbulence and high wind speeds.
- When uncertainty exists, the decision to fly or not must err on the side of caution.

**VII Supervision**

- An Instructor or Assistant Instructor shall supervise all non-rated learners at all times during take-off, in flight and on landing.
- The instructor must be satisfied with the student's ability to judge suitable wind conditions, launch, make an appropriate landing approach and execute a good landing before the student is allowed to fly un-supervised at any site, as set out in the NZHGPA rating requirements.
- Students shall not be permitted to progress to new levels of performance without authorization from their instructor.
- Instructors must keep a log of their student's progress while under instruction.

**VIII Briefings**

- Students must be made aware of the risks of hang gliding before they begin their instruction.
- Students shall be informed that they must take some responsibility for their own safety, and that this responsibility will increase as their training progresses.  
NOTE: (Instructors should be aware that they are responsible for the safety of students when they are in their care, and that waiver letters will not relieve them of the most elementary standards of care for students under their tuition.)
- Before flying, students shall be briefed by the instructor about the site and weather conditions.
- The student should be given a flight plan before each flight; this may be formulated in consultation with the student.

**IX Alternative Training Methods**

If an instructor wishes to use towing or tandem flights as part of the training program, then they must hold the appropriate NZHGPA certification or rating.

**X Medical and Psychological Factors**

The instructor should ensure that the student's and the instructor's physical and mental condition is such that they can handle the stress of the practical training session. The instructor should ask each student if they have any relevant medical conditions before commencing training.

The instructor must be aware of both the student's physical and mental condition and their own throughout the training session. Training should be stopped if the instructor has reason to believe that a student or the instructor himself has become fatigued, stressed or otherwise unable to devote full mental attention to the training.

The instructor may refuse to train any student that in the instructor's opinion does not possess the physical, psychological, or mental capabilities to safely operate a hang glider or who demonstrates a lack of maturity or responsibility that may cause a danger to themselves or others.

**XI Accident Procedures**

- Before training at any site, the instructor should know the best method of contacting emergency services, and have a predetermined emergency plan prepared.
- In case of an accident, the instructor must take control of the scene, render first aid and if appropriate arrange evacuation and/or contact emergency services.
- Any accidents must be reported using the procedures outlined in the NZHGPA Operations and Procedures Manual, section 4, Operations, page 15.

**XII Theory**

A course of hang gliding instruction shall include enough theory on Aerodynamics, Meteorology, Airmanship, Flying Equipment, Basic Maintenance and Flight Law to enable the students to pass the NZHGPA Beginners, Novice and VFR exams. Students should be supplied with a minimum of the NZHGPA training handbook for theory study.

**XIII Practical**

The practical training shall cover all the flying skills and encompass sufficient practical repetition, such that each student is competent in the indicative skills required to gain the NZHGPA beginner and novice ratings. These skills shall be taught to a level where a student can operate a hang glider from suitably rated sites without being a danger to themselves or others.

**XIV Examining The Students**

Students shall be assessed in both theoretical and practical competence to the standards required by the NZHGPA Beginner and Novice ratings and VFR exam. The instructor is to complete the appropriate rating forms and forward them, along with the students' exam papers to the NZHGPA Administrator before a student is issued with that rating.

**XV Advanced Instruction**

NZHGPA Instructors may also offer training for students to:

- Intermediate level and assess pilots for their intermediate rating.
- Advanced level and assess pilots for their advanced rating.
- NZHGPA Instructors holding a tow certificate may also offer training to pilots rated novice and above to gain their tow certificate.
- NZHGPA Instructors holding a passenger instructor's certificate may offer training to advanced pilots to gain their passenger certificate.
- NZHGPA Instructors with the relevant experience may also offer NZHGPA pilots training in cross-country or competition flying. No rating or certificate is available for this training.

Any training given must comply with this code of practice and all relevant sections of the NZHGPA OPM.

**REFERENCES**

1. NZHGPA Operations and Procedures Manual.
2. NZ Civil Aviation Authority rule Part 149.
3. NZHGPA Hang Gliding Training Manual/Handbook.

# CODE OF PRACTICE - PARAGLIDING

## PURPOSE

This code of practice provides the minimum safety and quality standards required to be adhered to by any person when training any other person to fly a paraglider in New Zealand.

## SCOPE OF DOCUMENT

This document covers all paragliding training conducted by N.Z.H.G.P.A authorized Instructors. This document sets out the minimum standards to be used when conducting paragliding training operations; the instructor is free to run a training operation to a higher safety standard.

## OBJECTIVES

1. To ensure that all N.Z.H.G.P.A-authorized paragliding training is conducted as safely as possible.
2. To encourage greater participation in the sport of paragliding.
3. To support and encourage instructors in their training activities.

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### I. Persons Allowed To Instruct

Any person instructing or supervising another person while they are learning to fly a paraglider must hold a valid and current NZHGPA Paraglider Instructors Rating or Paraglider Assistant Instructor's Rating, and a valid first aid certificate.

**Recognised First Aid Certificates:** - See [OPS P2 – First Aid Qualifications](#).

Any Instructor from an overseas organization may submit proof of their ratings and experience to the NZHGPA Flight Rule Committee / PG Training Executive, where it will be evaluated and a New Zealand rating issued if appropriate. Please refer to OPM TRG P2 - "[Foreign Rating Equivalency](#)". The applicant must have good command of the English language and be a Pilot member of the NZHGPA.

Every Instructor undertaking training of students shall be at an appropriate level of health and fitness level – at least the level required for operating a motor vehicle - and shall not be under the influence of drugs or alcohol.

**II. Persons Allowed To Be Trained**

Any person being trained to fly a paraglider in New Zealand must:

- Be either a student member or a full member of the NZHGPA and
- Be reasonably physically fit and healthy or have obtained a special exemption as per the NZHGPA medical declaration (As a minimum you must be medically fit enough to hold a N.Z. drivers license and have completed the NZHGPA medical declaration.) and
- Not be under the influence of drugs or alcohol, and
- Be at least 16 years old, unless with signed approval of parent or guardian.

**III. Safety Equipment To Be Used**

The minimum safety equipment to be used is:

- A suitable helmet in good condition and
- A suitable back protector and
- Ankle protecting footwear is strongly recommended for students in training.

**IV. Flying Equipment To Be Used**

- Any glider used for training shall be classified EN A or B, LTF A or B, LTF 1, LTF 1-2, DHV 1, DHV 1-2; alternatively AFNOR / ACPUL / SHV (12 A's) or of a type approved for training use by the NZHGPA
- Training gliders shall be appropriate for the students level of competence, training and weight.
- Any glider used for training shall be in good order and carry a current Certificate of Airworthiness / WOF
- Any harness used for training shall be designed for paragliding, be in good condition and fitted with an approved back protector.

**V. Other Equipment to be used**

- Wind indicators (Streamers or windsocks) should be placed on launch and landing sites.
- Some reliable form of electronic communication to call for help in an emergency. In most circumstances this will be a cell phone.
- Paddles or hand signs and Radios may be used where found necessary by the instructor.

**VI. Suitable Training Sites**

- The training site needs to be suitable for the level of training and the competence of the student, in terms of launch, aborted launch, size of the landing field, possible turbulence etc.
- Every training site should be surveyed for potential hazards – ground and air obstacles.
- Possible hazards such as bodies of water, obstacles, power lines, rocks, tree stumps etc. must be pointed out to the student.
- Relevant Air space authorization and landowner's approval must be obtained.

**VII. Suitable Training Conditions**

- Weather conditions must be assessed before training begins each day, and also during the day if conditions change.
- The instructor must determine if the flying conditions are appropriate for the student's abilities and experience.
- The instructor must interpret the flying conditions and brief the student accordingly.
- Training should be stopped if the instructor finds the conditions become dangerous for students and their individual level of competence. Special consideration has to be given to potential wind turbulence and high wind speeds.
- When uncertainty exists, the decision to fly or not must err on the side of caution.

**VIII. Supervision**

- Un-rated learners shall be supervised by an Instructor or Assistant Instructor at all times.
- The instructor must judge the student's ability to complete an appropriate landing approach and well timed flare before allowing to land unsupervised.
- Students shall not be permitted to progress to new levels of performance without authorization from their instructor.

**IX. Briefings**

- Learners must be made aware of the risks of paragliding and PG instructions, through explanation by the instructor and / or the wording of a waiver they sign.
- The instructor should be aware, that waiver letters will not relieve them of the most elementary standards of care for students under their tuition.
- Students must be informed that they must take some responsibility for their own safety.
- Before flying, students shall be briefed by the instructor about conditions, site and flight plan.

**X. Psychological Factors**

The Instructor must be aware of both the student's mental condition and their own. Training should be stopped if the instructor has reason to believe that a student, or the instructor himself, becomes fatigued, stressed or otherwise unable to devote full mental attention to the training.

**XI. Accident Procedures**

First Aid Kits shall be available during every training session.

In case of an accident, the instructor must take control of the scene, render first aid and arrange evacuation if appropriate.

Any accidents must be reported using the procedures outlined in the NZHGPA operations and Procedures Manual.

The instructor must fully investigate the accident, write a report outlining their findings and keep this on record.

**XII. Theory**

A paragliding instruction course shall include sufficient theory on Aerodynamics, Meteorology, Airmanship, Material and flight law to enable the students to pass the NZHGPA PG1, PG2 and VFR exams.

PG2 theory shall be taught in classroom lessons.

**XIII. Practical**

The practical training shall cover all the flying skills a student needs to pass the practical requirements of the NZHGPA PG1 and PG2 ratings.

**XIV. Examining The Students**

Students shall be assessed in both theoretical and practical competence to the standards required by the NZHGPA ratings. The instructor is to complete the rating form and forward it to the NZHGPA Administrator before a student is issued with that rating.

**XV. Spiral Instruction**

If an instructor or paragliding school deems spiral instruction as appropriate to site and situation, then it is recommended that it be taught at the completion of a student's solo rating.

Instructors and paragliding schools are to take notice of the following recommendations in the event of spiral training after the completion of PG2:

- tandem spiral training to assess the pilot's ability to cope with the effect of disorientation, increase in circular force and speed, panic....etc.
- reserve parachute to be carried by the pilot and reserve deployment training be given (which also covers the event of radio failure)
- full spiral training with ground drills to be given to the pilot prior to spiral maneuver practice.
- spiral training to be conducted with radio communication between instructor and pilot.

**REFERENCES**

1. NZHGPA Operations and Procedures Manual
2. NZ Civil Aviation Authority rule Part 149

# FLIGHT CERTIFICATE STANDARDS

## HANG GLIDER BEGINNER CERTIFICATE

### RESTRICTIONS

A Beginner pilot is restricted to:

1. Flying in wind speeds between 5 and 10 knots.
2. Altitudes less than 15 feet above ground level.
3. Pilots are to attach streamers so that their flight certificate standard is clear to other pilots. These streamers should be bright red or orange in colour and no shorter than 1 metre in length. Streamer should be attached to the top of the king post.
4. Flying Beginner- or Novice-certified sites under the supervision of an Instructor, Assistant Instructor or Advanced certified pilot familiar with that site.

### REQUIREMENTS

In order to qualify for an Beginner's flight certificate, a pilot must satisfy the flight/log and questionnaire requirements to the satisfaction of the Organisation Safety Officer as described in [OPMF11](#).

### CURRENCY

Pilot-in-command of a glider shall not fly a glider unless within the previous 12 months they have demonstrated in flight to a person approved by the Association that:

1. They have maintained the ability to fly to the standards of that flight certificate (*REF OPMF11*).

## HANG GLIDER NOVICE CERTIFICATE

### RESTRICTIONS

A Novice pilot is restricted to:

1. Flying in wind speeds of less than 17 knots.
2. Pilots are to attach streamers so that their flight certificate standard is clear to other pilots. These streamers should be bright red or orange in colour and no shorter than 1 metre. Streamers should be attached to the top of the king post.
3. Flying Beginner- and Novice-certified sites unsupervised, or Intermediate-certified sites under the supervision of an Instructor, Assistant Instructor or an Advanced pilot familiar with that site.

### REQUIREMENTS

To qualify for a Novice flight certificate a pilot must satisfy flight, log book and questionnaire requirements, as described in [OPMF12](#), to the satisfaction of the Organisation Safety Officer.

### CURRENCY

- A pilot-in-command of a glider shall annually verify to a person approved by the Association (by detailing their annual hours or flights when completing their membership renewal form) that they have completed at least two hours flying time or at least ten flights per year.
- In the event of a lapse of the above, a pilot will be required to safely demonstrate held skills to a person approved by the association.

## HANG GLIDER INTERMEDIATE CERTIFICATE

### RESTRICTIONS

An Intermediate certified pilot is restricted to:

1. Flying Beginner-, Novice- and Intermediate-certified sites unsupervised; or
2. Advanced-certified sites under the direct supervision of an Instructor, an Assistant Instructor or an Advanced pilot familiar with that site.

### REQUIREMENTS

In order to qualify for an Intermediate certificate, a pilot must satisfy the flight/log and questionnaire requirements to the satisfaction of the Organisation Safety Officer as described in [OPMF13](#).

### CURRENCY

- A pilot-in-command of a glider shall annually verify to a person approved by the Association (by detailing their annual hours or flights when completing their membership renewal form) that they have completed at least two hours flying time or at least ten flights per year.
- In the event of a lapse of the above an Intermediate pilot shall only exercise the privileges of their Novice rating.
- To regain the privileges of their Intermediate rating a pilot will be required to safely demonstrate the skills prescribed for the Intermediate rating to a person approved by the association.

## HANG GLIDER ADVANCED CERTIFICATE

### REQUIREMENTS

In order to qualify for an Advanced flight certificate, a pilot must satisfy the flight/log and questionnaire requirements to the satisfaction of the Organisation Safety Officer as described in [OPMF14](#)

### CURRENCY

- A pilot-in-command of a glider shall annually verify to a person approved by the Association (by detailing their annual hours or flights when completing their membership renewal form) that they have completed at least two hours flying time or at least ten flights per year.
- In the event of a lapse of the above an Advanced pilot shall only exercise the privileges of their Intermediate rating.
- To regain the privileges of their Advanced rating a pilot will be required to safely demonstrate the skills prescribed for the Advanced rating to a person approved by the association.

## HANG GLIDER ASSISTANT INSTRUCTOR CERTIFICATE

### REQUIREMENTS

In order to qualify for an Assistant Instructor flight certificate, a pilot must satisfy the flight/log requirements and other theoretical & practical requirements to the satisfaction of the Organisation Safety Officer as described in [OPMF15](#).

### CURRENCY

An Assistant Instructor must:

1. Hold, as a minimum, a current Intermediate flight certificate (*REF [OPMF13](#)*); and
2. Hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#); and
3. Assistant Instructors must be accompanied at the training site, and directly supervised by a full instructor.
4. An Assistant Instructor is not required to attend a seminar to keep their certificate current. (*Exec Oct 1996*).

### AUTHORISATION

A Hang Glider Assistant Instructor is authorised by the Association to conduct flight training under the direct supervision of an Instructor in accordance with the Association Hang Gliding Training Manual.

## HANG GLIDER INSTRUCTOR CERTIFICATE

### REQUIREMENTS

In order to qualify for a Hang Glider Instructor flight certificate, a pilot must satisfy the flight/log requirements and other theoretical & practical requirements as described in [OPMF16](#).

### CURRENCY

An Instructor must:

1. Hold a current Advanced flight certificate; (*REF OPMF14*) and
2. Have attended an official NZHGPA Instructor Seminar sometime during the past thirty six months (+ three month extension); and
3. Hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#); and
4. Be a current Pilot member of the NZHGPA.

### AUTHORISATION

A Hang Glider Instructor is authorised by the Association to conduct flight training in accordance with the Association Hang Gliding Training Manual.

## HANG GLIDER TANDEM RECREATIONAL CERTIFICATE

### REQUIREMENTS

In order to qualify for a Hang Glider Tandem Recreational Certificate, a pilot must satisfy the flight/log requirements and answer questionnaires to the satisfaction of the Organisation Safety Officer as described in [OPMF17](#).

### CURRENCY

A Pilot shall not fly with a passenger unless:

1. They hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#).
2. Within the previous 12 months they have verified (by detailing their annual hours or flights when completing their membership renewal form) to a person approved by the Association that they have completed at least two hours tandem flying time or at least ten tandem flights per year. In the event of a lapse of the above a pilot will be required to safely demonstrate held skills to a person approved by the association.

Any pilot who has not flown the hours, or failing that, the number of flights required to keep their Hang Glider Tandem Recreational rating current will not be entitled to exercise the privileges of this rating. Provided the currency requirements of their solo ratings have been met, the privileges of those ratings will still be permitted to be exercised.

## HANG GLIDER TANDEM PROFESSIONAL CERTIFICATE.

### REQUIREMENTS

In order to qualify for a Hang Glider Tandem Professional Certificate a pilot must satisfy the flight/log requirements and answer the questionnaire to the satisfaction of the Organisation Safety Officer as described in [OPMF18](#).

### CURRENCY

A pilot shall not conduct commercial tandem flights unless:

1. Within the previous 12 months they have verified (by detailing their annual hours or flights when completing their membership renewal form) to a person approved by the Association that they have completed at least two hours tandem flying time or at least ten tandem flights per year. In the event of a lapse of the above a pilot will be required to safely demonstrate held skills to a person approved by the association.

2. If pilot has not flown within the past six weeks prior to a tandem flight they must first do one practise flight on a solo wing.
3. Have attended and passed an official NZHGPA tandem seminar during the past twenty four months (+ three month extension).
4. They hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#).
5. They are a current Pilot member of the NZHGPA.

Any pilot who has not flown the hours, or failing that, the number of flights required to keep their Hang Glider Tandem Professional rating current will not be entitled to exercise the privileges of this rating. Provided the currency requirements of their solo ratings have been met, the privileges of those ratings will still be permitted to be exercised.

## **HANG GLIDER TOWING CERTIFICATE**

### **REQUIREMENTS**

In order to qualify for a Hang Glider Towing Certificate, a pilot must satisfy the flight/log requirements and answer the questionnaire to the satisfaction of the Organisation Safety Officer as described in [OPMF20](#).

## PARAGLIDER STUDENT CERTIFICATE (PG 1)

### RESTRICTIONS

A Paraglider Student certified pilot is restricted to flying:

1. In head wind speeds considered appropriate by their instructor.
2. Pilots are to attach streamers to their harness or paraglider so that their level of experience is clear to other pilots. These streamers should be bright red or orange in colour and no shorter than 1 metre.
3. PG 1 or PG 2 rated sites under the direct supervision of an instructor.

### REQUIREMENTS

In order to qualify for a PG 1 flight certificate, a pilot must satisfy the flight/log requirements and answer the Paragliding Student flight certificate questionnaire to the satisfaction of the instructor as described in [OPMF23](#). All PG 1 pilots should fly with streamers attached to the harness for identification.

### CURRENCY

PG 1 certification expires after six months, whereupon a pilot must either reapply for the certificate or proceed to PG 2.

## PARAGLIDER 2 CERTIFICATE (PG 2)

### RESTRICTIONS

A PG 2 certified pilot is restricted to flying:

1. In head wind speeds appropriate for their level of skill and paraglider type and size being flown.
2. PG 1 and PG 2 rated sites unsupervised or PG 3 rated sites under the supervision of a PG 3-certified pilot familiar with that site.

### REQUIREMENTS

In order to qualify for a PG 2 Certificate, a pilot must satisfy the requirements as described in [OPMF24](#) Paraglider 2 (PG2) Certificate.

### CURRENCY

- A pilot-in-command of a glider shall annually verify to a person approved by the Association (by detailing their annual hours or flights when completing their membership renewal form) that they have completed at least two hours flying time or at least ten flights per year.
- In the event of a lapse of the above a PG2 pilot shall only exercise the privileges of their PG1 rating.
- To regain the privileges of their PG2 rating a pilot will be required to safely demonstrate the skills prescribed for the PG2 rating to a person approved by the association.

## PARAGLIDER 3 CERTIFICATE (PG 3)

### REQUIREMENTS

In order to qualify for a PG 3 flight certificate, a pilot must satisfy the requirements as described in OPMF25 Paraglider 3 (PG3) Certificate.

### CURRENCY

- A pilot-in-command of a glider shall annually verify to a person approved by the Association (by detailing their annual hours or flights when completing their membership renewal form) that they have completed at least two hours flying time or at least ten flights per year.
- In the event of a lapse of the above a PG3 pilot shall only exercise the privileges of their PG2 rating.
- To regain the privileges of their PG3 rating a pilot will be required to safely demonstrate the skills prescribed for the PG3 rating to a person approved by the association.

## PARAGLIDING ASSISTANT INSTRUCTOR CERTIFICATE (AIP)

### REQUIREMENTS

In order to qualify for a Paragliding Assistant Instructor flight certificate, a pilot must satisfy the flight/log requirements and other theoretical & practical requirements as described in [OPMF26](#).

### CURRENCY

A Paragliding Assistant Instructor must:

1. Hold, as a minimum, a current PG 2 flight certificate; and
2. Hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#).
3. Assistant Instructors must be accompanied at the training site, and directly supervised by a full instructor.
4. An Assistant Instructor is not required to attend a seminar to keep their certificate current. (*Exec Oct 1996*).

### AUTHORISATION

A Paraglider Assistant Instructor is authorised to conduct flight training under direct supervision of an Instructor in accordance with the Association Paragliding Training Manual.

## PARAGLIDER INSTRUCTORS CERTIFICATE (ISP)

### REQUIREMENTS

In order to qualify for a Paraglider Instructors flight certificate, a pilot must satisfy the flight/log and other theoretical & practical requirements as described in [OPMF27](#).

### CURRENCY

A Paraglider Instructor must:

1. Have attended an official NZHGPA Instructor Seminar during the past twenty four months (+ three month extension); and
2. Hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#); and
3. Be a current Pilot member of the NZHGPA.

### AUTHORISATION

A Paraglider Instructor is authorised to conduct flight training in accordance with the Association Organisation And Procedures Manual.

## PARAGLIDER PASSENGER 1 CERTIFICATE (PP1)

### REQUIREMENTS

In order to qualify for a Paraglider Passenger 1 flight certificate, a pilot must satisfy the flight/log requirements and answer the questionnaires to the satisfaction of the Organisation Safety Officer as described in [OPMF28](#)

The flight requirements in [OPMF28](#) should be completed in the specified order. The instructional flights with a PP2 rated pilot should include:- introduction to big ears, 360 degree turns, wing-overs, techniques for launches and landings, and advice on speed to fly considerations. The flights as pilot in command should involve practicing these techniques in a tandem glider.

### CURRENCY

A Pilot shall not fly with a passenger unless:

1. They hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#).
2. Within the previous 12 months they have verified (by detailing their annual hours or flights when completing their membership renewal form) to a person approved by the Association that they have completed at least two hours tandem flying time or at least ten tandem flights per year. In the event of a lapse of the above a pilot will be required to safely demonstrate held skills to a person approved by the association.

Any pilot who has not flown the hours, or failing that, the number of flights required to keep their Paraglider Passenger 1 rating current will not be entitled to exercise the privileges of this rating. Provided the currency requirements of their solo ratings have been met, the privileges of those ratings will still be permitted to be exercised.

## PARAGLIDER PASSENGER 2 CERTIFICATE (PP2)

### REQUIREMENTS

In order to qualify for a Paraglider Passenger 2 flight certificate, a pilot must satisfy the flight/log requirements and answer the questionnaires to the satisfaction of the Organisation Safety Officer as described in [OPMF29](#).

### CURRENCY

A pilot shall not conduct commercial tandem flights unless:

1. Within the previous 12 months they have verified (by detailing their annual hours or flights when completing their membership renewal form) to a person approved by the Association that they have completed at least two hours tandem flying time or at least ten tandem flights per year. In the event of a lapse of the above a pilot will be required to safely demonstrate held skills to a person approved by the association.
2. If pilot has not flown within the past six weeks prior to a tandem flight they must first do one practise flight on a solo wing.
3. Have attended and passed an official NZHGPA tandem seminar during the past twenty four months (+ three month extension).
4. They hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#).

Any pilot who has not flown the hours, or failing that, the number of flights required to keep their Paraglider Passenger 2 rating current will not be entitled to exercise the privileges of this rating. Provided the currency requirements of their solo ratings have been met, the privileges of those ratings will still be permitted to be exercised.

## PARAGLIDER TOWING CERTIFICATE (PTP)

### REQUIREMENTS

1. In order to qualify for a Paraglider Towing flight certificate, a pilot must satisfy the flight/log requirements and answer the questionnaires to the satisfaction of the Organisation Safety Officer as described in [OPMF38](#).

### CURRENCY

Pilot shall not undertake tow launches unless within the previous 12 months they have demonstrated in flight to a person approved by the Association that:

1. They have maintained the ability to fly to the standards of that flight certificate (*REF OPMF23 thru OPMF30*).

## TEMPORARY VISITOR MEMBER PILOT CERTIFICATE

### RESTRICTIONS

- The NZHGPA Temporary Visitor Member Pilot Certificate is restricted to genuine overseas visiting pilots only and is not available to pilots who reside indefinitely in New Zealand.
- A pilot holding a Temporary Visitor Member Pilot Certificate of the NZHGPA is restricted to exercising the privileges allowed under their Overseas Equivalent Rating. To be entitled to pilot a hang glider or paraglider, their overseas rating(s) must be considered equivalent to PG2, PG3, Novice, Intermediate or Advanced Pilot Certificates. Overseas Equivalent Ratings are detailed on the Temporary Visitor Member Pilot Certificate – [OPMF06](#). If, as an example, a pilot was to have an overseas rating equivalent to PG2, they would be entitled to exercise the privileges permitted under a PG2 rating for the duration of their Visitor Membership.
- A Temporary Visitor Member Pilot Certificate may be issued by NZHGPA instructors, except when the applicant has previously been declined Fit and Proper Person status or has had the status revoked. In these situations, or situations where their Fit and Proper Person

status is questionable, their application for a Temporary Visitor Member Pilot Certificate must be submitted to the NZHGPA Chief Executive for consideration.

### **REQUIREMENTS**

In order to qualify for a Temporary Visitor Member Pilot Certificate, a pilot must hold an IPPI card showing a minimum of either a Para Pro 3 or Safe Pro 3 rating or alternatively must hold a rating equivalent to at least PG2 or Novice from one of the following recognised countries:

- Australia
- USA
- Canada
- Great Britain
- Germany
- Switzerland

Specifically recognised ratings are detailed on the Temporary Visitor Member Pilot Certificate – OPMF06.

To qualify for a Temporary Visitor Member Pilot Certificate, a pilot must also either be signed off as having been briefed on applicable CAR's, NZHGPA rules and other significant and relevant information by an NZHGPA Instructor or have submitted and attained a pass in the NZHGPA VFR exam.

### **CURRENCY**

A Temporary Visitor Member Pilot Certificate of the NZHGPA expires after four months, whereupon a pilot must either reapply for the certificate or transfer their overseas ratings to another NZHGPA Pilot Certificate.

To obtain and/or retain a Temporary Visitor Member Pilot Certificate of the NZHGPA, the visitor member must hold current membership to the overseas organisation who issued their pilot qualifications.

## **TEMPORARY STUDENT MEMBER PILOT CERTIFICATE**

### **RESTRICTIONS**

A Temporary Student Member Pilot Certificate may be issued by NZHGPA instructors, except when the applicant has previously been declined Fit and Proper Person status or has had the status revoked. In these situations, or situations where their Fit and Proper Person status is questionable, their application for a Temporary Student Member Pilot Certificate must be submitted to the NZHGPA Chief Executive for consideration.

A pilot holding a Temporary Student Member Pilot Certificate of the NZHGPA is restricted to operate a hang glider or paraglider under the direct supervision of an instructor for the purpose of training.

### **REQUIREMENTS**

In order to qualify for a Temporary Student Member Pilot Certificate, a pilot must have completed a Temporary Student Member Pilot Certificate – OPMF01. This includes completion of the medical declaration and liability waiver.

### **CURRENCY**

A Temporary Student Member Pilot Certificate of the NZHGPA expires at the end of each membership year, namely 31<sup>st</sup> October, whereupon a pilot must either reapply (using OPMF01) for the certificate or apply for another NZHGPA Pilot Certificate.

## **POWERED PARAGLIDER PILOT CERTIFICATE (PP)**

### **REQUIREMENTS**

In order to qualify for a Powered Paraglider Pilot Certificate, a pilot must satisfy the flight/log requirements and other theoretical & practical requirements as described in [OPMF65](#).

A pilot-in-command of a powered glider shall annually verify to a person approved by the Association (by detailing their annual hours or flights when completing their membership renewal form) that they have completed at least two hours flying time or at least ten flights per year.

- In the event of a lapse of the above, the pilot may only fly a powered glider after they have safely demonstrated the skills prescribed for the Powered Paraglider rating to a person approved by the association.

## **POWERED PARAGLIDER INSTRUCTOR CERTIFICATE (PPI)**

### **REQUIREMENTS**

In order to qualify for a Powered Paraglider Instructor Certificate, a pilot must satisfy the flight/log requirements and other theoretical & practical requirements as described in [OPMF66](#).

### **CURRENCY**

A Powered Paraglider Instructor must:

1. Hold a current Paraglider Instructor Certificate; (REF [OPMF27](#))
2. Hold a current Powered Paraglider Pilot Certificate; (REF [OPMF65](#))
3. Have attended an official NZHGPA Powered Paraglider Instructor Seminar sometime during the past twenty four months (+ three month extension); and
4. Hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#);
5. Be a current Pilot member of the NZHGPA.

### **AUTHORISATION**

A Powered Paraglider Instructor is authorised by the Association to conduct flight training in accordance with the Association's [Powered Paragliding Training Syllabus](#).

## **POWERED PARAGLIDER PASSENGER 1 PILOT CERTIFICATE (PPP1) REQUIREMENTS**

In order to qualify for a Powered Paraglider Passenger 1 Pilot Certificate, a pilot must satisfy the flight/log requirements and answer the questionnaires to the satisfaction of the Organisation Safety Officer as described in [OPMF67](#).

### **CURRENCY**

A pilot shall not fly a powered paraglider with a passenger unless:

1. They hold a valid First Aid Certificate or equivalent. See [OPS P2 – First Aid Qualifications](#).
2. Within the previous 12 months they have verified (by detailing their annual hours or flights when completing their membership renewal form) to a person approved by the Association that they have completed at least two hours powered tandem flying time or at least ten powered tandem flights per year. In the event of a lapse of the above a pilot will be required to safely demonstrate held skills to a person approved by the association.

Any pilot who has not flown the hours, or failing that, the number of flights required to keep their Powered Paraglider Passenger 1 rating current will not be entitled to exercise the privileges of this rating. Provided the currency requirements of their solo ratings have been met, the privileges of those ratings will still be permitted to be exercised.