

Notice: ANNUAL GENERAL MEETING 2010

When: 11th and 12th September commencing 10.00am
Venue: The AGM will be in Wellington. The venue will be the Wellington Aero Club Rooms, Coutts Road, Kilbirnie, Wellington

IMPORTANT DEADLINES:

ASAP Clubs should elect their delegate/s and book airline tickets as quickly as possible to obtain cheapest fares.

For each Club, the NZHGPA will subsidise one delegate's travel and accommodation based on the cheapest flights as at 10 July 2009 and up to \$30 accommodation subsidy.

All Clubs are encouraged to send at least one delegate.

Where a club sends just one delegate but has more than one vote, the club can direct their delegate how to cast their votes. Alternatively, any number of delegates may attend at their club's cost up to that club's entitlement.

Those clubs not sending a delegate are encouraged to nominate an attending member from another Club, to be their proxy (the proxy should be given voting instructions). Alternatively, the Club can choose to send in their votes on proxy voting forms, which are available from the NZHGPA Administrator.

July 20 Deadline for submitting **Nominations to the NZHGPA Executive committee.**
A President, Vice President and four Executive Councillors will be elected at the AGM.

If you have accepted nomination, we strongly advise you to begin your FPP24 approval process as soon as you possibly can. Nominees are reminded that they will not be confirmed to their position until CAA approval for senior service has been communicated. The FPP24 process can take three months or longer to complete.

Deadline for submitting **AGM remits and items of business for the Special Exec. meeting** to the NZHGPA Administrator.

Prior to this date Clubs should have had a meeting to discuss any matters they wish included in the meeting agendas as AGM remits or items of business for the Special Exec. meeting.

Remember, the AGM deals with Exec. elections, fee setting, and constitutional issues (REMITTS).

Matters pertaining to operations & procedures (OPM) or governing policies are business for Executive Meetings (business ITEMS for the Special Exec. meeting).

August 15 **Agenda and Draft Financial Accounts** will be received by clubs.
Note the finalised, audited Financial Accounts will be available at the AGM.

August 15 Deadline for Clubs to submit proxy voting forms or advise the NZHGPA administrator who their proxy is to be. By this date Clubs should have had meetings to discuss the agenda items and have voted on all **Remits and Executive Nominations.**

Sept 11 Annual General Meeting

Sept 12 Extraordinary Executive Meeting – **participating club delegates have voting rights** (one per delegate attending) **and are encouraged to attend!**